

JANUARY 31, 2005

A Meeting of the Airports Special Management Committee was held this date in the Training Facility at the Southwest Florida International Airport (SWFIA), with the following Members present:

Fran Myers, Chairman
Hugh Thimlar, Vice-Chairman
Michael Geml

Janet Watermeier
Robert Taylor
REGIONAL MEMBER:
Representing Charolotte County
Brigadier General Rufus Lazzell (U.S. Army Retired)
Representing Collier County, Jeffrey D. Fridkin

The Chairman called the meeting to order at 1:30 p.m., followed by the Pledge of Allegiance to the Flag.

PUBLIC AGENDA - Public Comment on Agenda Items
Consent (C) and Administrative (A)

No one came forward to offer comment.

REORGANIZATION OF AIRPORTS SPECIAL MANAGEMENT COMMITTEE

Chief Assistant Port Authority Attorney Gregory S. Hagen called for nominations for the new Chairman. After noting that the Committee follows an order of rotation, Mr. Thimlar nominated Ms. Myers for Chairman. After noting there were no further nominations, Attorney Hagen called for vote to close the nominations. Mr. Geml moved to close the nominations, seconded by Mr. Lazzell, called and carried. A voice vote was taken for Ms. Myers, and the Committee unanimously approved. After Chairman Myers assumed the chair, she appointed Mr. Thimlar as Vice-Chairman.

PRESENTATION:

After Accounting and Budget Manager Brian McGonagle gave a brief history of Mr. Ostojich's job experiences and responsibilities, he accompanied Finance Department Director Benjamin Siegel and Chairman Myers in presenting a Length of Service Award to:

TEN-YEAR SERVICE AWARD

John Ostojich, Finance Department, January 12, 2005

The following are the Consent Agenda items that each Committee member wished to have discussed:

Mr. Taylor - None
Ms. Myers - None
Mr. Geml - None
Mr. Thimlar - None
Ms. Watermeier - None
Mr. Lazzell - None
Mr. Fridkin - None

CONSENT AGENDA

- (a) Request Board approve an amendment to the lease agreement with First Flight Aviation, LLC to add a second office in the GAC Building at Page Field. Staff recommends approval.

Mr. Fridkin moved approval, seconded by Mr. Taylor, called and carried

- (b) Request Board approve a license agreement to allow Verizon Wireless Personal Communications LP, to construct a new common-use communications tower at Southwest Florida International Airport; authorize staff to execute a short-form license agreement upon approval; and authorize the Chairman to

execute a bill of sale of the existing tower upon completion of construction of the new tower. Staff recommends approval.

Mr. Fridkin moved approval, seconded by Mr. Taylor, called and carried

- (c) Request Board approve a Lease of Midfield Terminal Space agreement with Alpha Courier Express Service, Inc. Staff recommends approval.

Mr. Fridkin moved approval, seconded by Mr. Taylor, called and carried

- (d) Request Board accept a state grant by adopting a Resolution authorizing the execution of a Joint Participation Agreement (FM #417078-1-9401), between the Florida Department of Transportation and the Lee County Port Authority, providing \$5,000,000.00 for right of way acquisition for the connection between Southwest Florida International Airport and I-75. Staff recommends approval.

Mr. Fridkin moved approval, seconded by Mr. Taylor, called and carried

- (e) Request Board accept a state grant by adopting a Resolution authorizing the execution of a Joint Participation Agreement (FM #418774-1-94-01), between the Florida Department of Transportation and the Lee County Port Authority, providing \$183,666.00 for repairs associated with hurricane damage at Page Field General Aviation Airport. Staff recommends approval.

Mr. Fridkin moved approval, seconded by Mr. Taylor, called and carried

ADMINISTRATIVE AGENDA

No requests received.

EXECUTIVE DIRECTOR ITEMS

EXECUTIVE DIRECTOR MONTHLY REPORT - Executive Director Robert M. Ball presented the following items of interest, which are contained in his handout "[From the Top](#)", dated January 31, 2005 (copy on file in the Minutes Office):

A proposal will be received for the Business Center and Advertising Manager within the next couple of weeks. To maintain anticipated Midfield dates of operation associated with the two contracts, oral presentations will be scheduled for 10 minutes each followed by Committee questions and a presenter wrap up of 5 minutes each. Copies of the submitted proposals with material for the February Airport Special Management Committee (ASMC) Meeting will be submitted.

A Ribbon cutting ceremony will be held at 10:00 a.m. on Wednesday, February 23, to open the Ben Hill Griffin/ Treeline Avenue extension. Board and ASMC members should meet at the Training Center; and will receive notification in the mail about the meeting time.

MIDFIELD TERMINAL CONSTRUCTION PROGRESS:

- Condition air circulating in all areas except Concourse B
- Exterior stucco and paint are being applied to Concourse B
- Terrazzo flooring is progressing in terminal concessions circulation and Concourse C
- Carpet and seating are being installed in Concourse D
- Baggage handling system controls and power supplies are being installed
- Baggage claim devices are being assembled
- Mechanical, electrical and plumbing finish work is continuing
- Tenant work has started in Concourse C
- Thirteen of twenty-seven Passenger Boarding Bridges have been installed

- Paving is complete except for small areas of apron currently being completed behind the Terminal at Concourses B & C
- Base courses of the cargo road are being placed
- Lighting vault work is nearing completion

- Parking garage precast panel installation is nearing completion
- Paving base layers are being placed in QTA parking

- Interiors of QTA buildings are nearing completion
- Interior of the RAC building is being completed
- The toll facility roof is being installed
- Installation of fuel farm piping is in progress
- Installation of paving base courses in the Public lot is in progress
- Taxi –Limo building interior finishes are continuing
- Base asphalt paving layers have been placed on the enplaning road
- Paving of Treeline from Alico to Daniels is complete but for Daniel turn lanes
- Paving efforts are concentrated on north side of Daniels intersection
- Signalization is complete except for some control loops
- Sodding and stripping of Daniels is in progress

STATISTICS

Total passengers for December were 643,411, an increase of 17.57% compared to December 2003. For the calendar year ending December 31 total passengers were 6,736,630, an increase of 14.34% over 2003 and a new volume record for the airport.

International traffic in December increased 33.21% for the month and 19.41% for the year.

Total landed weight for December was 443,107 units and for the year it was 1,115,647 units. Compared to the budget, landed weight for the month was up 66,951 units and 169,350 units for the year.

Airmail increased 26.89% in December.

At this time Mark Fisher introduced a short video about the importance of general aviation airports in our communities. In response to Mr. Taylor’s inquiry, Executive Director Robert M. Ball clarified that the new aviation targeted large corporations. Development Director Mark Fisher stated depending on the capacity of the existing runway it would vary depending on the fleet mix; and Mr. Ball stated that a new run-way would cost approximately \$200,000,000.00. In response to inquiries by Ms. Myers and Ms Watermeier; General Aviation Services Director Peter Modys clarified that this type of aviation is experimental and in the developmental stage, and would guess that within five-ten years some type of aircraft would emerge.

The following reports were presented, at the meeting:

Statistical Reports for the months of November and December 2005
[Status Report of Port Authority Bids/Quotes/Letters of Qualifications, January 2005](#)

AIRPORT SPECIAL MANAGEMENT COMMITTEE ITEMS

NAME PLATE – Chairman Myers requested that a name plate be issued for Chief Assistant Port Authority Attorney Gregory S. Hagen.

MIDFIELD PARKING RATES – Mr. Taylor opined that public information regarding the parking needs to be reevaluated; Ms. Myers concurred with Mr. Taylor on educating the public on the new airport.

APPOINTMENT –Ms. Watermeier informed the committee that she has been appointed to the Transportation Long Range steering committee for the next 20 year plan; noted that if there are any airport issues now would be the time to relay these issues; and explained that the Secretary of the Florida Department of Transportation Jose Abreu would be in Lee County February 4, 2005, and would be attending the South Florida Transportation Initiative (SWFTI) meeting.

Ms. Myers stated that the next ASMC Meeting would be in February 28, 2005.

The Chairman adjourned the meeting at 2:05 p.m.

ATTEST:
 CHARLIE GREEN, CLERK

 Deputy Clerk

[Chairman, Lee County Airports
 Special Management Committee](#)